



Heritage Center Advisory Board Meeting
May 22, 2013

AB Members Present: Judy Baxendale, Charlotte Cox, Jo Harris, Shirley Meier, Erich Mille, Greg Waldron, Rod Young

AB Members Absent: Kathy Houston, Bob Millard

City Staff Present: Susan Gregory, Director;
April Callaway, Office Administrator Supervisor

Guests Present: None

Call to Order: Jo Harris called the meeting to order at 10:30 a.m. and welcomed everyone.

Minutes: The April 24, 2013 minutes were approved on a motion by Shirley Meier and seconded by Rod Young.

Special Recognition: None

Citizen Comments: None

Committee Reports:

A. Yard Sale

The committee has met and everything is underway. The June supplement will be coming out soon and Director Gregory is including the yard sale information in the supplement. It was decided to charge \$3 for the pancake and juice (or coffee) breakfast. There is a sign-up at the front desk for people to volunteer to haul items out of the shed and sort them on tables the week of the sale. People can begin bringing items on June 1st.

Unfinished Business:

A. Senior Center Accreditation

The third accreditation meeting went well and most of the documents are gathered. The committees will begin formulating their recommendations. We would like to consider a 10-year path for the Center ... What do we think the future of the Center is? What tasks or changes to tackle and when?



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New Business:

A. Café Style Lunch Program

The new centers (both locally and nationally) are starting to have a café and are moving away from the congregate meal. We are thinking about having lunch offered from 11:30-12:30. We are challenged with not having a dedicated lunch room; are currently looking at changing the times of some of the programs held in the dining room area that may create conflicts with the new lunch time. A trial run will be with the breakfast Brunch Café we are having on Monday mornings this summer. The staff are all very excited ... especially to have the kitchen utilized as it should be. The board suggested taking 1-2 months to make announcements and slowly introduce the Café model. Consider moving the cashier earlier, provide the menu, and then change the hours. In the future consider enclosing the annex with a moveable wall which can be removed for those times when a more open space is needed.

Director's Report:

Director Gregory reported that some of the upcoming events are: The Health Fair is Wednesday, May 29th from 10-12 (volunteers are still needed); Hygiene Kits to be bagged on Friday, May 31st at 9:00; Summer Concert (no food) on Monday, June 10th at 7:00 pm (we are still waiting about a donation request of a popcorn maker from Sam's Club); Car Show on Friday, June 14th from 11:00 -2:00; Yard Sale on Saturday, June 22nd. We will have a number of staff on vacation in June and July. We have received information regarding capital improvement funds from Murray City for a few new pieces of exercise equipment for the gym, a new oven for the kitchen, and finish the pillars in the front of the building to match those replaced during the new entrance project.

The next regular board meeting will be held on **Wednesday, June 26 at 10:30 a.m.** There being no further business the meeting adjourned at 11:20 a.m. on a motion by Charlotte Cox and seconded by Erich Mille. Minutes recorded by April Callaway.